



MEMORANDUM

Date: March 17, 2021

To: AVANCE-Houston, Inc. Mangum Parents

From: Antionette Montgomery, Chief Administrator of EHS/HS, PCEP, & Organizational Support

**CC: Luz Flores, Executive Director
Cathy Morin, Senior Director of Human Resources**

Re: Site Closures due to COVID-19 Exposure- Mangum

Today, we received a report that an AVANCE employee who visited the Mangum center on March 11th, tested positive for COVID-19. As a result, we have closed the center for sanitation and disinfectant services on Thursday, March 18th and Friday, March 19th. The building will be cleaned and ready for use by Monday, March 22nd; however, due to the self-quarantining requirements of the Mangum employees, we will not be able to start in person services until Monday, March 29, 2021. During the week of March 22, 2021, virtual classes will resume for all children.

If your child was scheduled to start in person instruction on Monday, March 22, 2021, please expect to be contacted by AVANCE personnel for additional guidance.