



Job Openings for March 2010

Teacher

Job Code HS T

The Teachers are responsible for providing a safe and developmentally appropriate environment that promotes the child's cognitive, social / emotional, health and physical development. Develop individualized developmental and educational goals for each child. Assess each child's outcomes to monitor developmental progress, and use various teaching strategies with an emphasis on language and literacy skills to meet the needs of each individual child. Required: AA in Child Development or related field. Preferred: Bilingual -English/ Spanish

Teacher Aide

Job Code HS TA

The Teacher Aides are responsible for providing childcare services for children of the Head Start enrolled in the Head Start Program. The Teacher Aide is responsible for providing children with a safe learning environment and providing them with child development instruction/activities as directed by the Teacher and Center Administrator. Required: High School Diploma and CDA.

Teacher Aide Substitutes (Head Start)

Job Code HS- TAS

The Teacher Aide Substitutes are responsible for assisting the program teachers with all aspects of the program, including intake, filing, organizing and maintaining participants' files. Teacher Aide substitutes are responsible for assisting teachers in providing children with a safe learning environment. Required: HS Diploma and CDA. Preferred: Bilingual -English/ Spanish

Teacher Aide Substitutes (Early Head Start)

Job Code EHS- TAS

The Teacher Aide Substitutes are responsible for assisting the program teachers with all aspects of the program, including intake, filing, organizing and maintaining participants' files. Teacher Aide substitutes are responsible for assisting teachers in providing children with a safe learning environment. Required: HS Diploma and CDA. Preferred: Bilingual -English/ Spanish

Intervention Associate

Job Code EHS-IA

Responsible for providing support, information and referrals to Head Start parents and staff through consultation regarding: children's atypical behavior and/or development; appropriate techniques and methods for responding to and guiding early childhood development or behavior to facilitate a timely & effective response to children's suspected and/or identified needs. Required: Bachelor's Degree in Psychology, Special Education, Social Work or a related field with 2 to 3 years of experience in a similar position.

Teacher (Early Head Start)

Job Code EHS T

The Teachers are responsible for providing a safe and developmentally appropriate environment that promotes the child's cognitive, social / emotional, health and physical development. Develop individualized developmental and educational goals for each child. Assess each child's outcomes to monitor developmental progress, and use various teaching strategies with an emphasis on language and literacy skills to meet the needs of each individual child. Required: High school diploma or GED and some college credit hours toward CDA certification. Preferred: Bilingual -English/ Spanish

Home Visitor (Early Head Start)

Job Code EHS HV

This position is responsible for coordinating, monitoring, and providing guidance to center based Early Childhood Case Management ensuring quality and quantity of Early Childhood Services to infants and toddlers, pregnant women and their families enrolled in the AVANCE-Early Head Start Program. Required: High School Diploma with CDA in Infant and Toddler. Bilingual- English/ Spanish

Program Aide (Early Head Start)

Job Code EHS PA

This position provides support to the Center Administrator, program staff, and assists in delivery of services. Required: High School Diploma or GED, Bilingual- English/ Spanish. Preferred: CDA certification

ATTN: HR @ 713-812-1473 (Fax) or hrhouston@avancehouston.org (Email)

Only selected candidates will be contacted. NO PHONE CALLS PLEASE

Positions open until filled.

Must pass background check, physical and drug screen.

EOE